

This page sets out the instructions for completing the Prescribed Form – Community Engagement Requirements.

All capitalized terms used in these instructions and the Prescribed Form – Community Engagement Requirements, unless otherwise stated, have the meanings ascribed to them in the E-LT1 RFP.

INSTRUCTIONS APPLICABLE TO ALL PRESCRIBED FORMS:

- a. The first page of a Prescribed Form should be marked with the name of the Long-Term Reliability Project that is the subject of the Proposal. The Proponent should use the name given to the Long-Term Reliability Project in the Prescribed Form – Proponent Information and Declarations.
- b. This instruction page is not required to be submitted as part of the completed Prescribed Form.
- c. The Prescribed Form is required to be submitted electronically via email to the IESO at LT.RFP@ieso.ca.
- d. Information provided in each Prescribed Form should be consistent with the information provided in the Proposal.
- e. Where the Prescribed Form has multiple pages, the pages of the Prescribed Form should be kept together in the Proposal in sequential order.
- f. Where a blank field for a section/page reference is provided in a Prescribed Form, enter the section/page reference of the Proposal where the substantiating evidence for that particular item can be found.
- g. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in a Prescribed Form, no amendments may be made to the wording of a Prescribed Form.
- h. Each Prescribed Form must be completed in its entirety. Fields marked <if applicable> must be completed if applicable to the Proposal. If not applicable, they should be marked "Not Applicable".
- i. If a signature is required for a Prescribed Form, the Prescribed Form must be signed by a person with authority to bind the Proponent. The Prescribed Form may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.
- j. With the exception of this instruction page, instructions within a Prescribed Form will be enclosed in brackets.



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**Prescribed Form – Community Engagement
Requirements**
LT.RFP@ieso.ca

IESORDP-FORM-● (2022-●)

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Capitalized terms not defined herein have the meanings ascribed to them in the E-LT1 RFP.

Section 1 – Information of the Proponent and the Long-Term Reliability Project

Legal name of the Proponent:	<Enter legal name of the Proponent>
Name of the Long-Term Reliability Project:	<Enter name of the Long-Term Reliability Project>
Unique Project ID of the Long-Term Reliability Project:	<Insert Unique Project ID>

Section 2 – Community and Indigenous Engagement Requirements (requirements set out in Section 2.1(f) of the E-LT1 RFP)

The Proponent maintains a Project Website that describes a community and Indigenous engagement plan in respect of the Long-Term Reliability Project which incorporates at least one (1) public community meeting (in compliance with Section 2.1(f)(v) of the E-LT1 RFP) to discuss the Long-Term Reliability Project:	<input type="checkbox"/> Yes, and the Project Website is available at: URL: <insert link to the public website> and a screenshot of the posting of such community and Indigenous engagement plan is attached as Exhibit A to this Prescribed Form.
A notice of public community meeting has been posted on the Project Website posted on the Project Website at least (15) days prior to the date of the public community meeting identified in Section 2.1(f)(iii) of the E-LT1 RFP:	<input type="checkbox"/> Yes, a screenshot of the posting of such notice of public community meeting is attached as Exhibit A to this Prescribed Form.
A notice of public community meeting has been delivered to each owner of Property located adjacent to the boundaries of the Properties that, in whole or in part, constitute the Project Site pursuant to Section 2.1(f)(iv)(B) of the E-LT1 RFP:	<input type="checkbox"/> Yes, a copy of email or letter correspondence addressed to such owner of the applicable Property or Properties is attached as Exhibit B to this Prescribed Form. <input type="checkbox"/> Not Applicable

<p>If the Project Site is located in whole or in part on lands subject to the authority of one or more Local Municipalities, the Proponent has delivered a notice of the public community meeting to each Local Municipality pursuant to Section 2.1(f)(iv)(B) of the E-LT1 RFP:</p>	<p><input type="checkbox"/> Yes, a copy of email or letter correspondence addressed to the Chief Administrative Officer or equivalent of the Local Municipality, that notified each Local Municipality of the public community meeting is attached as Exhibit B to this Prescribed Form.</p> <p><input type="checkbox"/> Not Applicable</p>
<p>If the Project Site is located in whole or in part on Indigenous Lands, the Proponent has delivered a notice of a public community meeting to each local Indigenous Community pursuant to Section 2.1(f)(iv)(B) of the E-LT1 RFP:</p>	<p><input type="checkbox"/> Yes, a copy of an email or letter correspondence addressed to the chief or other members of the band council (or equivalent governance body) of each Indigenous Community, that notified the Indigenous Community of the public community meeting is attached as Exhibit B to this Prescribed Form.</p> <p><input type="checkbox"/> Not Applicable</p>
<p>The Proponent held at least one public community meeting in accordance with Section 2.1(f)(v) of the E-LT1 RFP to discuss the above described Long-Term Reliability Project with the public at large prior to the Proposal Submission Deadline but no earlier than January 27, 2022:</p>	<p><input type="checkbox"/> Yes, the details of the public community meeting(s) held in accordance with Section 2.1(f)(v) are as follows and a copy or summary of the minutes of each public community meeting is attached as Exhibit C to this Prescribed Form.</p> <p>Number of public community meeting(s) held prior to the Proposal Submission Deadline but no earlier than January 27, 2022: <i><insert number></i></p> <p>Location: <i><insert the location of each public community meeting></i></p> <p>Date: <i><insert date of each public community meeting></i></p>

I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

PROPONENT NAME: _____

Per: _____

Print Name:

Print Title:

(I have authority to bind the Proponent)

Date Signed:

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EXHIBIT A
SCREENSHOT OF COMMUNITY AND INDIGENOUS ENGAGEMENT PLAN AND NOTICE
OF PUBLIC COMMUNITY MEETING

Note: Attach a screenshot of the posting of such community and Indigenous engagement plan and notice of public community meeting on the Project Website. Each screenshot must clearly show the date and the URL of the screenshot.

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EXHIBIT B
EVIDENCE OF NOTIFICATION TO APPLICABLE MUNICIPALITY(IES) AND
INDIGENOUS COMMUNITY(IES)

Note: Attach an email or letter correspondence addressed to: (A) such owner of the applicable Property; (B) the Chief Administrative Officer or equivalent of the Municipality; and (C) the chief or other members of the band council (or equivalent governance body) of the Indigenous Community, that notified them of the public community meeting, each as applicable.

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EXHIBIT C
MINUTES OF PUBLIC COMMUNITY MEETING

Note: Attach a copy or summary of the minutes of each public community meeting.

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