**SUBMIT BY EMAIL (PDF WITH SIGNATURE) TO CONTRACT MANAGEMENT**

[contract.management@ieso.ca](mailto:contract.management@ieso.ca)

| Date | insert date |
| --- | --- |
| Legal Name of Participant | insert legal name of Participant (the “Participant”) |
| Name of Facility | insert name of Facility |
| Contract Reference Number | insert Contract Reference Number (as specified on the IRP Contract Cover Page) |
| Contract Date | insert Contract Date |

Pursuant to Section 2.2(d) of the IRP Contract, the Participant is requesting to change the Contract Demand of the Facility by submitting this completed *Prescribed Form - Contract Demand Change Request* to the Sponsor. By submitting this form, the Participant represents and warrants that the requested Contract Demand Change meets the requirements set out in Section 2.2(d) of the IRP Contract.

| **Current Contract Demand** | insert Current Contract Demand MW |
| --- | --- |
| **Requested Contract Demand** | insert Requested Contract Demand Change MW |
| **Rationale for Contract Demand Change Request** | insert rationale for Contract Demand Change Request |

The Participant represents and warrants that all of the information in this *Prescribed Form – Contract Demand Change Request* is complete, true and accurate, and there is no material information omitted from this *Prescribed Form – Contract Demand Change Request* that makes the information contained herein misleading or inaccurate.

The Participant acknowledges and agrees that this Notice is being delivered to the Sponsor solely for the purposes of the IRP Contract. It does not constitute a Notice for any other purpose.

| **Participant:** insert legal name of Participant |
| --- |
| Signature: |
| Name: |
| Title: |
| I have the authority to bind the Participant. |
| Dated this       day of       , 20 |