

Smart Metering Entity (SME) Licence Order Working Group Meeting Minutes – Meeting #6 – June 24th, 2016

Representative	Organization	In attendance	Regrets
Doug Thomas	IESO, Steering Committee		X
Sorana Ionescu	IESO, Steering Committee	X	
Mag Wadie	IESO, Co-Chair	X	
Michel Provost	Hydro Ottawa, Co-Chair	X	
Jim Murphy	IESO, WG Project Manager	X	
Gissella Lopez	IESO, WG Scribe	X	
Dean Dohring	IESO, Technical Architect	X	
Anita Joshi	IESO, Legal Counsel		X
Adrian Pye	IESO, Regulatory Affairs		X
Krista Perry	Guelph Hydro	X	
Rob Rohr	Horizon	X	
Tracy Manso	Entegrus		X
Jennifer Gordon	Halton Hills Hydro	X	
John Dunne	Hydro One	X	
Sally Barakat	Hydro Ottawa	X	
Kevin	Kingston Hydro	X	
Eddie Augusto	Powerstream	X	
Andy Armitage	Thunder Bay Hydro	X	
Warwick Tichbon	Toronto Hydro	X	
Kevin Myers	Veridian	X	
Marianne Blasman	Waterloo North Hydro	X	
Geoff Visentin	Fortis Ontario	X	
Afreen Khan	EDA		X
Justin Rangooni	EDA		X
Viive Sawler	OEB		X
Irina Kuznetsova	OEB	X	
Richard Lanni	OEB	X	
Brett Smith	Ministry of Energy		X
Rebecca Teare	Ministry of Energy	X	
Tim Short	Enbridge Gas		X
Tim Catton	Union Gas		X

Review of the Agenda and Meeting Objectives

- The Co-Chairs reviewed the agenda; it was approved with no changes.

Review and Approval of Minutes from Meeting # 5

- The Working Group accepted the minutes with no additional comments.

MDM/R Technical Specifications Update

- The SME confirmed that following the LDC webinar on June 13th, 2016, a Clean and Redline version of the final Synchronization Technical Interface Specifications have been posted to the Request for Change and in the Knowledge Base of the MDM/R Service Desk Tool.
- The SME indicated that the MDM/R code changes, required for the new elements in the synchronization files, are currently underway, including the validations needed to ensure compliance with the Synchronization Technical Interface Specifications.
- Testing of the new code will be performed by the SME and OSP immediately following the code change completion, a test plan and testing scenarios have been developed to support these activities.
- LDCs were encouraged to inform their CIS vendors that the SME is available for any clarifications required to the technical specifications. A conference call was organized by an LDC that included Harris Computer Systems, a CIS vendor, and the SME whereby several questions were posed and were all addressed.

SME Synchronization Testing Update

- The SME confirmed that the testing required to establish a baseline for Incremental Synchronization processing times is underway. Test data has been prepared as follows:
 - Incremental Synchronizations with the 4 new elements for 3 ORGs with varying SDP amounts: 150,000 SDPs; 300,000 SDPs ; 1,200,000 SDPs
 - An Incremental Synchronization file with all elements (full population) for an additional ORGID 4 with approximately 300,000 SDPs
- Files will be processed in an MDM/R test environment for each ORG at a time, and after analyzing the results of this first run, a second run would include processing of files concurrently.
- To a question whether files will be processed in conjunction with Billing Requests to determine any system performance impacts, the SME explained that the servers and functionality used for synchronization and billing processes are independent of each other hence no performance impacts are anticipated.
- Upon analysis of test results, the SME will publish guidelines in a Quick Take informing the LDC community of any considerations required to ensure a smooth transition to full compliance with the OEB Order.

Communication Calendar Update

- The SME briefed the group on the details of the webinar held on Monday June 13th to update the broader LDC community on the progress made to date.
- It was confirmed that at this time all LDCs in the Province have been successfully contacted by the SME and participated in one or both of the

- webinars held to date.
- The SME also briefed the group on the update provided to LDC during the SME Steering Committee meeting's Open Call on June 21st.
- A third webinar is currently being planned during the last week of July to provide the broader LDC community with the latest updates on the project plan and respective activities.

Project Timeline Status Update

- The SME confirmed that the project activities remain on schedule.
- In regards to the Third Party Access Implementation Plan, the SME is working on three main areas:
 - Creation of a high level process design for third party access
 - Securing a Phase II with the Privacy Consultant; the statement of work for this phase would include the data analysis suggested by the Consultant upon collection of 6-12 months of the enhanced data set and also a review of the framework and artifacts, such as the risk assessment evaluation forms, that the SME will establish for Third Party Access.
 - Crafting of the draft legal agreements required for Third Party access by the IESO legal team.

Meeting Conclusions, Next Meeting Planning

- The Co-chair concluded that no further clarification was required on the agenda items.

#	Date	Action
1	July 14 th	Preparation of Third Party Access Overview
2	By end of July	Quick Take with guidelines for synchronization of required new elements
3	On going	LDCs – CIS vendors to contact the SME as required for TIS clarifications

Next Meeting: July 14th , 2016	Time: 9:30 am	Location: 120 Adelaide St West, Toronto
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