

Smart Metering Entity (SME) Licence Order Working Group Meeting Minutes – Meeting #3 – April 28th, 2016

Representative	Organization	In attendance	Regrets
Sorana Ionescu	IESO, Steering Committee	X	
Mag Wadie	IESO, Co-Chair	X	
Michel Provost	Hydro Ottawa, Co-Chair	X	
Jim Murphy	IESO, WG Project Manager	X	
Gissella Lopez	IESO, WG Scribe	X	
Dean Dohring	IESO, Technical Architect	X	
Michael Boll	IESO, Legal Counsel	X	
Adrian Pye	IESO, Regulatory Affairs	X	
Matt Weninger	Guelph Hydro		X
Rob Rohr	Horizon	X	
Tracy Manso	Entegrus	X	
Jennifer Gordon	Halton Hills Hydro	X	
John Dunne	Hydro One	X	
Sally Barakat	Hydro Ottawa	X	
Kevin McCauley	Kingston Hydro		X
Eddie Augusto	Powerstream		X
Andy Armitage	Thunder Bay Hydro		X
Warwick Tichbon	Toronto Hydro	X	
Kevin Myers	Veridian	X	
Marianne Blasman	Waterloo North Hydro	X	
Geoff Visentin	Fortis Ontario	X	
Justin Ragooni	EDA	X	
Viive Sawler	OEB	X	
Richard Lanni	OEB	X	
Irina Kuznetsova	OEB	X	
Brett Smith	Ministry of Energy	X	
Tim Short	Enbridge Gas	X	
Tim Catton	Union Gas		X

Review of the Agenda and Meeting Objectives

- The Co-Chairs reviewed the agenda; it was approved with no changes.

Review and Approval of Minutes from Meeting # 2

- The Working Group accepted the minutes with no additional comments.

Update on the contract with a Privacy Consultant

- In addition to the details included in the PowerPoint presentation, the IESO mentioned that the privacy consultant has provided an extensive questionnaire intended to assess the IESO's profile as it relates to the risk of re-identification. There will also be an assessment of profiles that would match the 3rd party groups that were agreed to by the Working Group. Given that third party access still requires further analysis, the assessment of the IESO profile will be the focus of the first stage of the contracted work, and responses to related to third party organizations will be from the perspective of future state and the IESO having the respective agreements in place. The SME will provide stakeholders with a summary version of the Conceptual Re-Identification Risk Determination Analysis draft report.

Review of the EDA Survey Results

- The EDA presentation confirmed that most LDC respondents do have a premise Postal Code and those who do not are working towards having it, the EDA agreed to follow up directly with the LDCs who have not responded to the survey.

Update from OEB to confirm the Effective Start Date for the new fields

- The OEB confirmed that a start date of January 1st, 2016 should be used for Distributor Rate Class and Commodity Rate, which would include providing all historical changes from that date. For Occupant Change the start date would be January 1, 2017.
- It was mentioned that LDCs who have historical data for these fields, prior to the specified start dates, can send it to the MDM/R if they choose to do so.
- A question was raised on SME's expectations or concerns in terms of the volume of records that the MDM/R system would receive on January 1st, 2017. The IESO explained that more details will be provided as LDCs assess their readiness and processes for the initial update, and there might be some staggering of the synchronization if needed.
- The SME indicated that they would aim to make the necessary changes available to LDCs in the MDM/R Production environment as of October 1st, 2016 to allow LDCs who are ready to supply the data earlier than the target date of January 1st, 2017 can do so earlier.

Review of the draft Technical Specifications for the new fields

- The IESO presented the technical specifications and to questions raised the following was clarified:
 - The specifications apply only to SDPs that are synchronized with the MDM/R.

- There might be other pricing options used by LDCs (pilot projects), as well as different scenarios within the Residential and Small General Services groups, specific technical details can be discussed with those LDCs as needed, however the key aspect is that LDCs will report the information to the MDM/R consistent with their OEB Reporting and Record Keeping Requirements.
- A recommendation was made to use a common default value for the Postal Code field, in scenarios where the Postal Code is temporarily not available (e.g. new developments where Canada Post has not assigned one). The IESO accepted the suggestion and will publish a standard value for that field that will most likely not be assigned as a valid Postal Code in the future.
- To a question whether changes to the fields might occur as a result of the Privacy Analysis, and given that CIS Vendors might not want to assess their work based on redlined versions of the Technical Specifications, the IESO will attempt to get early feedback on any potential changes to the Distributor Rate Class and Commodity Rate Class fields that could impact the Technical Specifications.

Review of the Communications Plan & Project Timelines

- The IESO highlighted that the Office of the Information and Privacy Commissioner (IPC) is being kept informed of the progress of the working group. A progress report will also be presented at the IESO's Stakeholder Advisory Committee (SAC) meeting on May 11th with a planned follow up at the following August 2016 meeting where the topic of Third Party Access can be explored in more detail.
- The IESO explained the objectives of the LDCs webinar scheduled for May 5th, 2016, as a broader communication mechanism to bring the larger LDC community up to speed on progress to date and next steps.
- The IESO will post the redline version of the Technical Specifications on the week following this meeting, and that there will be a dialogue (if required) with the LDCs and CIS vendors to clarify any questions.

#	Date	Action
1	05/17/16	SME will publish a unique Postal Code for all LDCs to use when no Postal Code is available for a short period of time.
3	05/06/16	SME will publish the Redline version of the TIS
4	05/02/16	EDA will follow up with LDCs who have not responded to the survey regarding the availability of the Premise Postal Code in their CIS records

Next Meeting: May 17th, 2016	Time: 9:30 am	Location: 120 Adelaide St West, Toronto
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