

# Smart Metering Entity (SME) Licence Order Working Group

## Agenda – Meeting no. 1

<b>Date:</b> March 21, 2016	<b>Time:</b> 9:30am – 4:00pm
<b>Location:</b>	IESO Offices, 120 Adelaide St West , Toronto, Room 1805 Conference Call Details: 416-343-2275 (or 1-877-343-2259); ID: 4585545
<b>Meeting Participants</b>	<p>Mag Wadie – Co-Chair, IESO            Michel Provost – Co-Chair, Hydro Ottawa            Jim Murphy - Project Manager, IESO            Gissella Lopez – Project Scribe, IESO</p> <p><b>LDC Representatives</b>            Tracy Manso – Entegrus            Geoff Visentin – Fortis Group (representing Westario, Grimsby and CNP)            Jennifer Gordon – Halton Hills            Matt Weninger – Guelph            Rob Rohr – Horizon            John Dunne – Hydro One            Sally Barakat – Hydro Ottawa            Kevin McCauley – Kingston Hydro            Eddie Augusto – PowerStream            Andy Armitage – Thunder Bay            Warwick Tichbon – Toronto Hydro            Kevin Myers – Veridian            Marianne Blasman – Waterloo North Hydro</p> <p><b>Observers</b>            Viive Sawler, Richard Lanni, Irina Kuznetsova - OEB            Hartley Springman - MoE            Justin Rangooni - EDA            Tim Short - Enbridge Gas            Tim Catton - Union Gas</p> <p><b>IESO</b>            Doug Thomas            Terry Young            Sorana Ionescu            Lisa Barnet            Adrian Pye</p>

**Meeting Objective:** To introduce the Working Group, participants, and initiate the planning process on the input required to fulfill the requirements of the OEB's SME Licence Order within the specified timelines, and in compliance with applicable legislation and privacy requirements.

**Discussion Items:**

<b>Time</b>	<b>Agenda Item</b>
9:30am – 10:00am	<b>Welcome and Introductions</b> <ul style="list-style-type: none"> <li>• IESO, Participants</li> </ul>
10:00am – 10:15am	<b>Review of the Agenda and Meeting Objectives</b> <ul style="list-style-type: none"> <li>• Co-Chairs</li> </ul>
<i>5min break</i>	
10:20am – 11:30am	<b>Key Learnings from the MDM/R Foundation Project</b> <ul style="list-style-type: none"> <li>• Lisa Barnet, IESO</li> </ul>
11:30am – 12:00pm	<b>Review of the Terms of Reference</b> <ul style="list-style-type: none"> <li>• Co-Chairs</li> </ul>
<i>12:00pm – 12:45pm</i>	
12:45pm – 1:30pm	<b>Review of the Terms of Reference (cont'd)</b> <ul style="list-style-type: none"> <li>• Co-Chairs</li> </ul>
1:30pm – 2:30pm	<b>Project Planning - Jim Murphy, IESO</b> <ul style="list-style-type: none"> <li>• Review of the preliminary feedback from LDCs</li> <li>• Group discussion on other key project considerations</li> </ul>
<i>15min break</i>	
2:45pm – 3:45pm	<b>Project Planning - Jim Murphy, IESO (cont'd)</b> <ul style="list-style-type: none"> <li>• Project Timelines</li> <li>• Key Deliverables</li> </ul>
3:45pm – 4:00pm	<b>Meeting Conclusions, Next Meeting Planning</b> <ul style="list-style-type: none"> <li>• Co-Chairs</li> </ul>