

# Foundation Working Group

## Terms of Reference

The Foundation Working Group (FWG) will provide input and feedback to the IESO for each of the work streams and topics. The key topics to be considered by the FWG are outlined in the work streams section of this document. Once formed, the FWG may establish sub-groups to address specific topic areas or work streams.

### 1.1 Process

There will be no voting and no requirement to achieve the consensus of the FWG members. However, where consensus is not achieved, non-consensus input will be recorded and provided as reference in any FWG material that is published or discussed in other forums. Technical issues that arise that cannot be resolved at the time they arise, but are expected to be resolved within the working group will be carried forward on a working group issue log.

In the event that significant dissent arises in any area, such issues will be referred to the IESO's Foundation Project Steering Committee, the Ministry of Energy or the Ontario Energy Board as appropriate, in order to seek additional information, clarification or resolution.

Items that are considered out-of-scope for the FWG are:

- Policy issues referred to the Ministry of Energy for resolution
- Regulatory issues referred to the Ontario Energy Board for resolution
- Issues that are raised by the FWG that are not appropriate to be addressed in the above organizations will be taken to the appropriate organization
- Processes for providing data access to Third Parties.

After the rules are defined for access to data by Third Parties, the IESO will work to implement the rules using existing processes where possible as a separate project. The development of automated and/or online access by Third Parties is subject to the MDAP business case development project.

There is no obligation of confidentiality on the IESO or FWG members regarding material discussed in the FWG.

Direct obligations imparted on the IESO or FWG members by virtue of FWG discussions shall be through instruments that are subject to applicable laws and regulations.

## 1.2 Foundation Project Work Streams

The following work streams are currently identified as part of the Foundation project:

- Regulation and Cost Recovery
  - Identify and begin implementation of the regulatory requirements in order to achieve project objectives, including considerations to support LDCs to implement stakeholdered data requirements and interface specifications.
  - Develop cost-recovery approach associated with the administration and fulfillment of data access requests by Third Parties.
- Define the information required to be associated with electricity consumption information (such as geo-location) to enable analysis of this information;
- Security and Privacy
  - Propose controls to provide reasonable assurance that only authorized organizations and users are able to access data.
- Rules for Data Access by Third Parties
  - Propose the rules for access to consumption data by Third Parties, including but not limited to:
    - Use and confidentiality agreements;
    - Eligibility and cost recovery;
    - Full and limited access;
    - Access administration;
    - Authorization;
    - Authentication;
    - Aggregation and anonymisation; and,
    - Registration and enrolment.

## 1.3 Composition

Recognizing the aggressive project schedule and the need for the FWG to function effectively, the IESO Foundation Project Steering Committee may limit the number of participants on the Foundation Working Group. The FWG size will be targeted at 12-15 members.

The FWG will be integrated into a stakeholder engagement to ensure feedback from the broader stakeholder community is reflected in work streams.

There will be no remuneration for the services provided by members of the Foundation Working Group; reasonable costs associated with attending meetings will be reimbursed.

## 1.4 Roles and Responsibilities of Foundation Working Group Members

The roles and responsibilities of the FWG members are to:

- Attend all meetings;
- Consider all inputs with regard to their own organization;
- Work collaboratively and constructively;
- Be committed to the successful development of the objectives of this project by being fully prepared for all meetings (e.g. reading materials provided by the IESO Project Team, completing assigned actionable items);
- Attend and support broader stakeholdering forums to communicate and receive feedback on the progress of the project; and,
- Members are expected to have the authority to commit time and resources to the Foundation Working Group.