

## INSTRUCTIONS: REPRESENTATIVE AND APPLICANT DECLARATION (NATURAL PERSON)

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Capitalized terms not defined herein have the meanings ascribed to them in the microFIT Rules, Version 3.3.

### INSTRUCTIONS APPLICABLE TO PRESCRIBED FORM

1. This instruction page is not required to be submitted with the Application.
2. This Prescribed Form is to be used if an Application is being prepared or submitted by a Representative, agent or other party acting on the Applicant's behalf.
3. This Prescribed Form must be reviewed, printed, signed in pen and dated by both the Representative and Applicant, and uploaded in Section 6 of the Application.
4. Where more than one Eligible Participant is listed as an Applicant, **each** Eligible Participant must submit a separate Representative and Applicant Declaration.
5. If a Representative is acting on the behalf of more than one Eligible Participant listed on the Application, the Representative must submit a separate Applicant and Representative Declaration for **each** Eligible Participant.
6. This Prescribed Form is separated into 2 sections:
  - Section A** lists out the declarations for the Representative.
  - Section B** lists out the declarations for the Applicant.
7. Apart from the completion of any blanks, bullets or similar uncompleted information in this Prescribed Form, no amendment may be made to the wording of this form.
8. The Prescribed Form must be completed in its entirety.

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**PRESCRIBED FORM: REPRESENTATIVE AND APPLICANT DECLARATION (NATURAL PERSON)**

Section A: Representative Declaration

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|---|--|--|
| <b>1</b>  | <p><b>IN THE MATTER OF</b> an Application under the microFIT Rules, Version 3.3.</p> | <p>Capitalized terms not defined herein have the meanings ascribed to them in the microFIT Rules, Version 3.3.</p> |
| <p>I, _____ on behalf of _____ of _____, in _____ DO SOLEMNLY DECLARE, on behalf of the Applicant, without personal liability, the following information:</p> |  |  |

|   |  |
|---|--|
| <b>2</b>  | <p>a) I am the Representative set out in the microFIT Application.</p> |
| <p>b) I have received authorization from the Applicant, _____ (the "Applicant") to submit their Application and to act on their behalf with respect to the microFIT Program. I understand that the Applicant is able to revoke my authorization at any time by providing written notice to the Independent Electricity System Operator ("IESO").</p>  |  |
| <p>c) I have provided the Applicant with the username, password and microFIT Registration ID number to enable them to access the "My microFIT Home Page" associated with the Application. I acknowledge and agree that I am responsible for retaining and protecting the Applicant's username and password. The Application's microFIT Registration ID is:<br/>FIT- _____</p>   |  |
| <p>d) I have received and reviewed a copy of the Website Terms of Use available on the "My microFIT Home Page" associated with the Application, and I agree to be bound by such Website Terms of Use.</p>   |  |
| <p>e) I have received, reviewed and understood Version 3.3 of the microFIT Rules and microFIT Contract.</p>   |  |
| <p>f) I am responsible for providing valid contact information for the Applicant, which the Applicant controls and has access to, and for myself for the purpose of correspondence related to the microFIT Program, monitoring emails from the IESO and regularly checking the Applicant's My microFIT Home Page for updates and notices.</p>   |  |
| <p>g) I understand and acknowledge that I may receive all notices and communications pertaining to the Applicant's participation in the microFIT Program, including notices and communications relating to the Application and microFIT Contract. I will ensure that the Applicant has access to review and approve all documentation and communication relating to their Application.</p>  |  |
| <p>h) I acknowledge and agree that it is my obligation to provide the Applicant with access to the "My microFIT Home Page" associated with their Application at all times, for the purpose of ensuring Applicant access to all IESO interfaces, documentation and communications related to the microFIT Application. In the event that the Representative is responsible for changing the password associated with the Applicant's "My microFIT Home Page", the Representative will immediately advise the Applicant of the password change and provide the Applicant with the the new password.</p> |  |
| <p>i) I have provided a signed copy of this Representative Declaration to the Applicant.</p>  |  |

|                                      |   |
|--------------------------------------|---|
| <b>3</b>                             | <p><input type="checkbox"/> I make these declarations in support of the Applicant's Application under the microFIT Program and for no other or improper use.</p> <p><input type="checkbox"/> I have read and understood the declarations listed in Section A of the Representative and Applicant Declaration Prescribed Form.</p> |
| <p>Name of Representative</p>        | <p>Signature of Representative</p>  |
| <p>Representative's Company Name</p> | <p>DATED this _____ day of _____, 20____.</p>   |

**PRESCRIBED FORM: REPRESENTATIVE AND APPLICANT DECLARATION (NATURAL PERSON)**

Section B: Applicant Declaration

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|  |  |  |
|--|--|--|
| <b>1</b>   | <p><b>IN THE MATTER OF</b> an Application under the microFIT Rules, Version 3.3.</p> | <p>Capitalized terms not defined herein have the meanings ascribed to them in the microFIT Rules, Version 3.3.</p> |
| <p>I, _____ of _____, in _____ DO SOLEMNLY DECLARE, without personal liability, the following information:</p> |  |  |

|  |   |
|--|---|
| <b>2</b>   | <p>a) I am the Applicant set out in the microFIT Application.</p> |
| <p>b) I hereby authorize my Representative, _____ on behalf of _____ (the "Representative") to submit my Application and to act on my behalf with respect to the microFIT Program, including requesting to terminate my Application. I may revoke this authorization at any time by providing written notice to the Independent Electricity System Operator ("IESO").</p>  |   |
| <p>c) I have been provided with the username, password and microFIT Registration ID number to access the "My microFIT Home Page" associated with my Application from my Representative. I acknowledge and agree that I am responsible for retaining and protecting my username and password. The Application's microFIT Registration ID is:<br/><br/>FIT- _____</p>  |   |
| <p>d) I understand that the password associated with my "My microFIT Home Page" may be changed from time to time by anyone with access rights to my account, including my Representative. I understand that my Representative must provide me with the updated password and ensure that I have access rights to my "My microFIT Home Page" at all times (as attested to by my Representative in the Representative Declaration Form). I understand that, as the Applicant, I am responsible for the administration of my "My microFIT Home Page", including regularly monitoring my account, maintaining accurate information in my account and responding to notices delivered to my account by the IESO.</p>   |   |
| <p>e) I have received and reviewed a copy of the Website Terms of Use available on the "My microFIT Home Page" associated with my Application, and I agree to be bound by such Website Terms of Use.</p>   |   |
| <p>f) I have received, reviewed and understood Version 3.3 of the microFIT Rules and microFIT Contract.</p>  |   |
| <p>g) I have reviewed the contents of my Application and I declare that the information contained in or submitted with as part of my Application, including, without limitation, the declarations provided therein, is true, complete and accurate in all respects and that the Application satisfies all microFIT eligibility requirements including:</p> <ul style="list-style-type: none"> <li>i) I am an Eligible Participant pursuant to the microFIT Eligible Participant Schedule.</li> <li>ii) I do not have more than 1 active Application and/or microFIT Contract that lists me as the Applicant.</li> <li>iii) If the Application relates to a Rooftop Facility, the Solar (PV) Renewable Generating Facility is integrated into or forms part of the wall facing, roof cover or other architectural element forming part of a permanent building that is in existence and completely constructed at the time of this Application, and provided that one of its main purposes is not to support a solar power installation or to provide shelter from the sun.</li> </ul> <p>If I do not meet the microFIT eligibility requirements and/or other timelines stated in the microFIT Rules, I understand that my Application will be terminated. Should I wish to participate in the microFIT Program, a new Application will need to be submitted that will be subject to the then current microFIT Rules.</p> |   |
| <p>h) I understand and acknowledge that my Representative may receive all notices and communications pertaining to my participation in the microFIT Program, including notices and communications relating to my Application and microFIT Contract. I further understand that it is communications pertaining to my participation in the microFIT Program.</p>   |   |

**PRESCRIBED FORM: REPRESENTATIVE AND APPLICANT DECLARATION (NATURAL PERSON)**

**Section B: Applicant Declaration**

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i) I acknowledge and agree that other than my agreement to amend or assign a microFIT Contract, the IESO may consult and discuss my Application and microFIT Contract with my Representative and may rely on the instructions, requests and decisions of such Representative. I further acknowledge and agree that such acts of my Representative shall be binding on me as to all matters pertaining to my Application and any microFIT Contract, other than and not including the power or authority to amend or assign my microFIT Contract.

j) I acknowledge and agree that I remain liable to the IESO for all representations, warranties, obligations, covenants and liabilities under the Application and any microFIT Contract arising from the Application.

k) I acknowledge the collection, use and disclosure/sharing of information as set out in Section 6.2 of the microFIT Rules, and I consent to such collection, use and disclosure/sharing of information as described in Section 6.2 of the microFIT Rules.

l) By appointing a Representative, I agree and acknowledge that any actions taken on my behalf may be relied upon by the IESO as valid and binding actions of the Applicant. I further understand that in the event of a disagreement between the Representative and the Applicant, or a misrepresentation, error or omission by the Representative, I will not be entitled to any relief from the IESO in regards to my microFIT Application.

m) I have provided valid contact information on the application, including email address, for the purpose of correspondence related to the microFIT Program. I have access to, and control the email address provided below, which corresponds to the email address provided on the application.

Email: \_\_\_\_\_

**3**

- My Representative has provided me with a signed copy of the Representative Declaration for my records, and I have reviewed the declarations.
- I make these declarations in support of my Application under the microFIT Program and for no other or improper use.
- I have read and understood the declarations listed in Section B of the Representative and Applicant Declaration Prescribed Form.

Name of Applicant

Signature of Applicant

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.