

Retrieving Reports via the IESO Reports Site

Introduction

This Quick Take provides instructions for viewing reports via the IESO Reports site. Participants use the Reports site to retrieve confidential reports such as settlement statements, invoices, operational reports and dispatch advisories, as well as some IESO public reports.

Background

Both public and confidential reports are available on the IESO Reports site. The majority of reports are in XML format see the *Accessing IESO Reports Formatted in XML* Quick Take on the [Training Materials](#) webpage for more details.

You need a user name and password to access your confidential reports via the password-protected section of the Reports site.

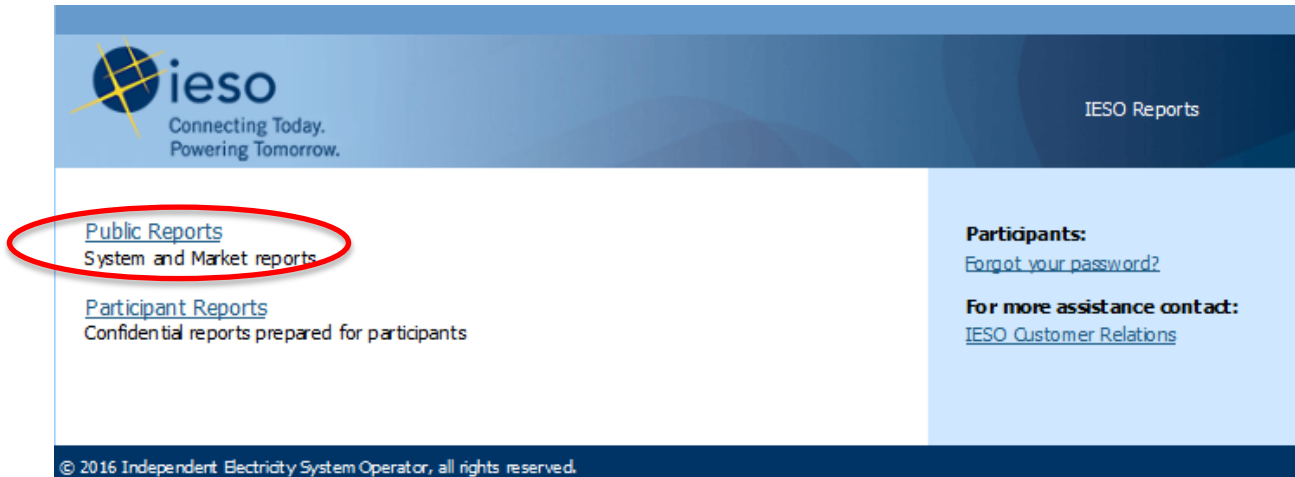
For many reports, you can:

- View the most recent version of the report
- View the latest version of the report within a specific reporting time period
- Automatically refresh while viewing a report
- Use filtering and sorting options

Accessing the Reports Site

Retrieving Public Reports

Step 1: Type the URL <http://reports.ieso.ca/index.html> into the address line on your browser. To view public reports, select **Public Reports**.



The list of IESO public report folders appears.

Step 2: Click on the report folder you wish to view.

The screenshot shows the IESO Reports website with a list of report folders. The header includes the IESO logo with the tagline 'Connecting Today. Powering Tomorrow.' Below the header, there is a table listing the folders. The folders are: Parent Directory, Adequacy/, Adequacy2/, DAAdequacy/, DAAreaOpResShortfall/, DAAreaReserveConst/, DConstTotals/, and DIntertieSchedLimits/. The folders are listed in a table with columns for Name, Last modified, Size, and Description. The folders are: Parent Directory, Adequacy/, Adequacy2/, DAAdequacy/, DAAreaOpResShortfall/, DAAreaReserveConst/, DConstTotals/, and DIntertieSchedLimits/.

Name	Last modified	Size	Description
Parent Directory		-	
Adequacy/	26-Jul-2016 06:00	-	Adequacy Report
Adequacy2/	26-Jul-2016 11:50	-	Adequacy Report
DAAdequacy/	26-Jul-2016 06:01	-	Day-Ahead Adequacy Report
DAAreaOpResShortfall/	26-Jul-2016 10:59	-	Day-Ahead Area Operating Reserve Shortfall Report
DAAreaReserveConst/	26-Jul-2016 10:59	-	Day-Ahead Area Reserve Constraints Report
DConstTotals/	26-Jul-2016 10:59	-	Day-Ahead Constrained Totals Report
DIntertieSchedLimits/	26-Jul-2016 10:59	-	Day-Ahead Intertie Scheduling Limits Report

The list of reports available within the folder appears:



Generator Output and Capability

<u>Name</u>	<u>Last modified</u>	<u>Size</u>	<u>Description</u>
Parent Directory		-	
PUB_GenOutputCapability.xml	26-Jul-2016 12:17	407K	Generator Output and Capability Report
PUB_GenOutputCapability_20160426.xml	27-Apr-2016 00:18	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160426_v25.xml	27-Apr-2016 00:18	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160427.xml	28-Apr-2016 00:19	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160427_v25.xml	28-Apr-2016 00:19	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160428.xml	29-Apr-2016 00:19	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160428_v24.xml	29-Apr-2016 00:19	780K	Generator Output and Capability Report
PUB_GenOutputCapability_20160429.xml	30-Apr-2016 00:19	779K	Generator Output and Capability Report
PUB_GenOutputCapability_20160429_v25.xml	30-Apr-2016 00:19	779K	Generator Output and Capability Report
PUB_GenOutputCapability_20160430.xml	01-May-2016 00:18	779K	Generator Output and Capability Report
PUB_GenOutputCapability_20160430_v25.xml	01-May-2016 00:18	779K	Generator Output and Capability Report
PUB_GenOutputCapability_20160501.xml	02-May-2016 00:18	779K	Generator Output and Capability Report

Link to the most recent update (also called the 'global link')

Note that the first file listed has no date/time or version number. It always links to the most recent version of the report. In this example, the file named [PUB_GenOutputCapability.xml](#) is the most recent version of the *Generator Output and Capability* report.

Link to the most recent update within a specific reporting time period (also called the 'local link')

You can also link to the most recent report within a specific reporting period. For example, you can use the link to view the most recent report for a specific date. The file name has the date or date/time, but no version number. In this example, the file named

[PUB_GenOutputCapability_20160430.xml](#) is the last version issued of the *Generator Output and Capability* report for April 30, 2016.

Sorting and Searching/Filtering

You can sort the files by Name, Last Modified, Size or Description – in either ascending or descending order by clicking on the list heading.



Name	Last modified	Size	Description
Parent Directory	-	-	-
PUB_GenOutputCapability.xml	26-Jul-2016 12:17	407K	Generator Output and Capability Report
PUB_GenOutputCapability_20160426.xml	27-Apr-2016 00:18	780K	Generator Output and Capability Report

If you wish to refine your search, you can add information (filters) to the URL. The filtering conventions are similar to those used for DOS and UNIX. Below are a few examples of filters you may find useful. In all cases, simply replace the report name if you wish to filter for a different report. Keep in mind that you can bookmark web pages once you have applied the desired filters.

Filtering Examples

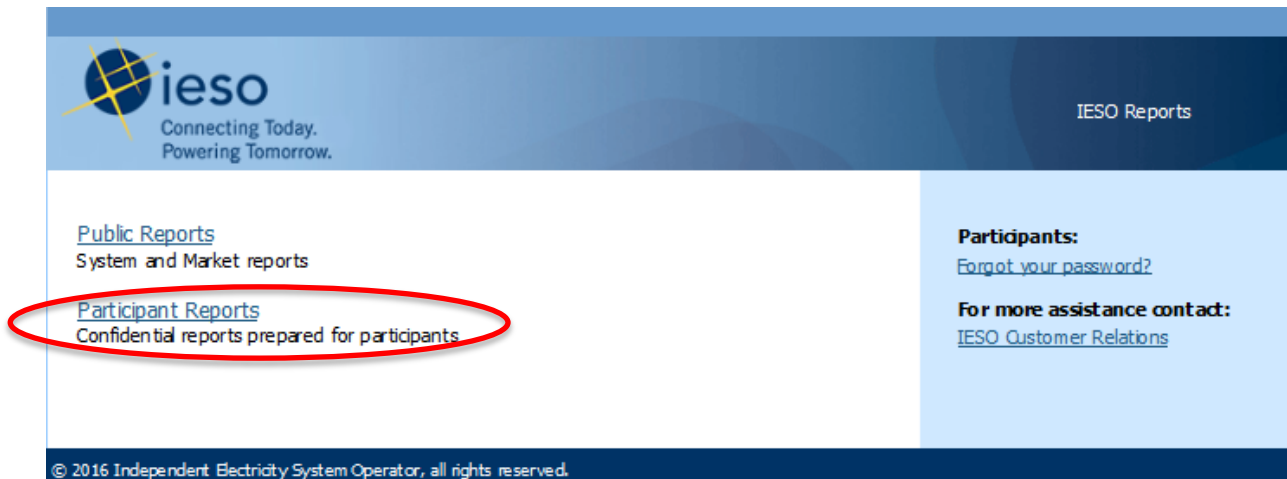
To go directly to the *Generator Output and Capability* report folder, change <http://reports.ieso.ca/index.html> to <http://reports.ieso.ca/public/GenOutputCapability> then press **Enter**.

Reports use the numbering in their file names to describe the specific date that they report for in the URL. As you can note below, the file numbering in the Generator Output and Capability reports follows the format YYYYMMDD (Year-Month-Day).

To view the Generator Output and Capability reports for July 22, 2016, add a date filter to the URL: [/PUB_GenOutputCapability_20160722.xml](#)

Retrieving Confidential Reports

To access your confidential reports, either enter <https://reports.ieso.ca/private/Document-ID/MPname/> in the URL address field or select **Participant Reports** from the [public URL](#) entry page.



The logon page appears:

Enter your user name and password to access your reports. (If you need a user name and password, please contact Customer Relations.)

Available Features

Note that all the features available for public reports (link to latest version, sort and search/filtering capabilities) are also available for confidential reports.

You can also retrieve your reports automatically. For information on the application programming interface (API) for automating retrieval of XML reports, see *Outbound Automated Document, Application Programming Interface*, available on the [Technical Interfaces](#) webpage.

Automatic Screen Refresh

An automatic screen refresh option is available for dispatch advisories. If you click on the file named **refresh.htm**, the report will automatically refresh every 30 seconds.



<u>Name</u>	<u>Last modified</u>	<u>Size</u>	<u>Description</u>
 Parent Directory		-	
 CNF-GenA_DispatchAdvisory.xml	26-Nov-2010 04:03	1.2K	Dispatch Ad
 CNF-GenA_DispatchAdvisory_20101125_v1.xml	25-Nov-2010 01:35	43K	Dispatch Ad
 CNF-GenA_DispatchAdvisory_20101125_v2.xml	25-Nov-2010 02:35	73K	Dispatch Ad
 CNF-GenA_DispatchAdvisory_20101125_v3.xml	25-Nov-2010 03:35	42K	Dispatch Ad
 CNF-GenA_DispatchAdvisory_20101125_v4.xml	25-Nov-2010 04:35	47K	Dispatch Ad
 CNF-GenA_DispatchAdvisory_20101125_v5.xml	25-Nov-2010 05:35	52K	Dispatch Ad
 refresh.htm	25-Nov-2010 06:35	1.2K	

Report Retention

Most reports are available for 90 days. If you need to access reports that are no longer on the Reports site, please contact Customer Relations.

Summary

You can retrieve many public reports and all of your confidential reports (including your settlement statements, invoices, and operational reports) via our Reports web site.

For information on viewing, downloading and printing IESO reports formatted in XML, please see the Quick Take: *Accessing IESO Reports Formatted in XML*, available on the [Training Materials](#) webpage.

Contact Us

For additional information, please contact us at:

Toll Free: 1-888-448-7777

Tel: (905) 403-6900

Email: customer.relations@ieso.ca

IESO Quick Takes provide the Ontario electricity sector with insights into specific initiatives or issues. Market participants should ensure that they read and understand the specific obligations in the market rules and market manuals for their participation in Ontario's electricity market. For more information, please email us at customer.relations@ieso.ca.