

Revenue Metering Data Contact –About the Role

The Revenue Metering Data contact is the person responsible for managing meter data report profiles, as well as requesting and retrieving revenue meter data reports for your organization.

Logging In

- Go to <https://online.ieso.ca>
- Enter your IESO user account name and password (the same used for the IESO Portal).
- Note: If you have not already done so, log in at <https://portal.ieso.ca> to set up your secret questions and answers so that you can reset your password yourself.

The first page you see in Online-IESO is the News page with updates of recent activities in the system.

Fulfilling The Role

Create or Edit Meter Data Report Profiles

- On the Actions page, select “Manage Meter Data Report Profile”.

Follow the on-screen instructions to create or edit Meter Data Report Profiles.

Request an Ad-Hoc Meter Data Report

Only a Revenue Metering Data contact can submit requests for ad-hoc revenue meter data reports.

- On the “Actions” page click on action “Request Meter Data Report”

Follow the on-screen instructions to submit a request for an ad-hoc revenue meter data report.

After submitting a request for an ad-hoc revenue meter data report, a confirmation email will be sent to all “Revenue Metering Data” contacts of the requesting

For more information on...

- Configuring meter data reports, read the IESO Quick Take ‘Meter Data Reports - Profiles and Details’ found at www.ieso.ca/training.
- Setting up a Revenue Metering Data Contact or an Applicant Representative visit the Online IESO Homepage.

organization, and a unique “Request Number” will be provided.

This “Request Number” will also be contained in the corresponding ad-hoc revenue meter data report published for the request.

Download Meter Data Reports

Only a Revenue Metering Data contact can download revenue metering data reports from the IESO report site at reports.ieso.ca.

Becoming Authorized as a Meter Data Associate (MDA)

Meter Data Associate (MDA) relationships at delivery points allow organizations to assign access to delivery point data to another participant.

Organizations that intend to be assigned as a recipient of an MDA relationship for a Delivery Point, must have their Applicant Representative go through the “Manage Participation” process in Online IESO to

become authorized as a Meter Data Associate (MDA) participant.

1. Login to Online IESO as an Applicant Representative
2. On the “Actions” page click on action “Manage Participation”
3. Select an organization and click “Next”
4. Select “Enter Participant Service Provider Participation” and click “Next”
5. Select service “Meter Data Associate” and click “Continue”
6. Click “Proceed” to submit the request
7. On the “Tasks” page you will receive a task called “Assign Contact Role(s) for ‘your organization’: Meter Data Associate Request (‘request#’)”. Click the task to assign a mandatory “Revenue Metering Data” contact role and other optional contact roles for the MDA participation.
8. After the contact(s) are assigned in step 7, the MDA participation authorization will be completed.

Information about Online IESO is available at the **Online IESO Homepage**

For more information, contact IESO Customer Relations:

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