Please read the following to fully understand the comment features in the Registration System:

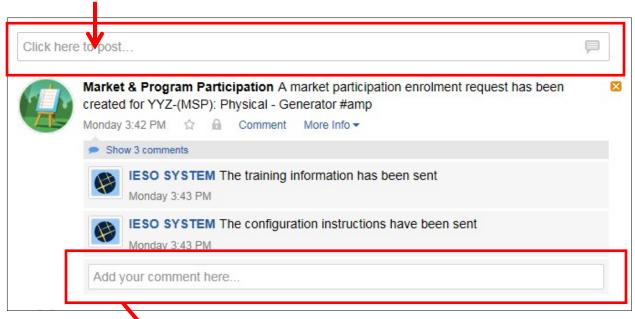
The IESO's Registration System includes a Social Community. This gives you the opportunity to choose to interact with colleagues to complete work.

Please note that the information you choose to share by writing your own posts in the System will be visible to the IESO and could also become widely available to everyone registered in the Ontario Market, depending on where you post. To mitigate this risk, the IESO recommends that you only post comments in the Comment section provided as part of a locked and private registration activity.

If you write a	It will be visible to the IESO and will be
Post ("Click here to post")	Public - Visible to all registered users
Comment ("Add your comment here")	Private - Visible only to those permitted to see the
	locked activity you are commenting on.
Message ("Click here to post")	Public – Visible to all registered users <i>unless it is</i>
	locked.
Message ("Click here to post" and then click the	Private – Visible only to the recipient(s) when the
padlock to close it)	padlock is closed before sending
Task ("Click here to post")	Private – Visible to the recipient in his or her task
	list until he or she clicks complete.
Kudos ("Click here to post")	Public – Visible to all registered users

Registration System News Page:

If you click <u>here</u> to post, what you write can be searched and seen by everyone.



If you click in the "Add your comment here..." box in the **locked** Action, however, your comment will also be locked and only those authorized to see the Action will have access to it on the News page or in a search. The **lock** shows as a closed padlock:



If you click on the "Click here to Post" box at the top of the News page, you will see 4 options: Post, Message, Task and Kudos. Using these will result in information you add being publicly available and shared, with a few exceptions.

Post

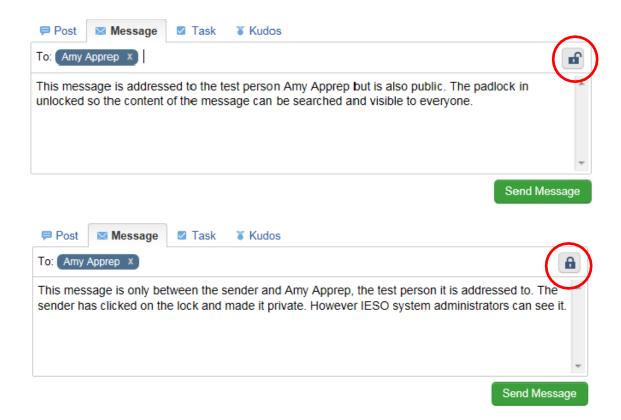
A Post is a public comment that can be seen by all people in the IESO registration system if they retrieve it through use of the Search function.



Message

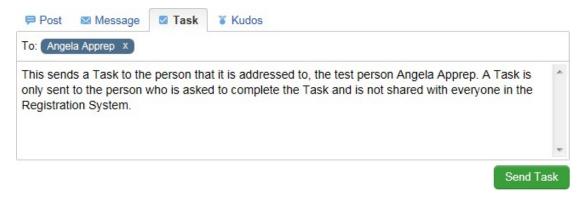
The Message default is public, which is shown by an unlocked padlock:

The unlocked message is addressed to a specific person, but it is an open message, accessible by and visible to all people registered with the IESO. It is possible to send a direct message to another registered person by clicking on the padlock to lock it. These messages can be accessed by IESO System Administrators, however.



Task

Sending a Task will put your message about a "to-do" assignment on the Task page of the person it is addressed to. Tasks cannot be searched or retrieved by others.



Kudos

You can send a message of thanks to another user in the system using Kudos, which will show on his or her News page. A Kudos is public and can be seen by anyone in the Registration System.

