

Market Renewal Program Technical Advisory Group

Terms of Reference

I. Introduction

The IESO is in the process of renewing its electricity markets to ensure the IESO can continue to deliver a reliable system cost-effectively in the future. With the completion of detailed design, the Market Renewal Program is turning its focus to implementation activities, and the need to actively engage IESO customers and stakeholder communities to ensure that market participants can adapt effectively to the changes that are taking place in the electricity market.

As part of this comprehensive market design change, it is important to work closely with our market participants and stakeholders. A key element of the IESO's engagement approach will be the establishment of a Market Renewal Program Technical Advisory Group ("MRP TAG"). The MRP TAG will be expected to contribute to the overall success of transitioning to a renewed market by providing advice, guidance and support for the IESO's efforts to provide information, and opportunities for trials and testing of systems.

The activities of the MRP TAG are guided by the IESO Engagement Principles. These Terms of Reference will outline the role of the MRP TAG and how it relates to the engagement processes.

II. Objectives and Scope

The main objective of the MRP TAG is to provide input to and support IESO efforts to engage in testing activities and train market participants on the renewed energy market. For clarity, the MRP TAG is not a forum to discuss the substance of the design, rules and manuals of the renewed energy market; those activities will take place through the ongoing engagement activities. The MRP TAG will take a consultative approach to its discussions by:

- Reviewing and providing input on IESO MRP technical implementation planning (e.g. schedule, priorities, etc.)
- Providing advice and input on needs and technical requirements for IESO Market Participants to prepare for and participate in the renewed market

- Providing advice and experience on adoption of revised IT tools
- Providing guidance on the development of training methods, products, and activities
- Monitoring the uptake and participation and preparation efforts of customers, and provide advice and strategies to reach constituencies that have not engaged with the technical implementation activities (if required)

These Terms of Reference will be reviewed as needed by the Technical Advisory Group to ensure that the objectives and scope for the MRP TAG continue to be serving the needs of the market participants and stakeholders.

III. Approach

It is expected that the MRP TAG will have regular bi-monthly meetings, or as needed (with consultation of the MRP TAG members). The materials supporting all MRP TAG meetings will be made available publicly along with a summary of the meetings.

The IESO recognizes the importance of ensuring that all stakeholders have the ability to monitor the progress on implementation activities. MRP TAG discussions will take place in two ways:

Public discussions: allows the broader market participant community to observe TAG plans and activities; these meetings should be performed via teleconference to enable participation from across the province

In-camera discussions: members to provide strategic advice on current and future plans for implementation activities

The MRP TAG is anticipated to complete their work, and cease operations, in time for the broader rollout of testing and training activities.

IV. Organization and Administration of Meetings

Meeting authority and normal order of business:

- a. An IESO representative from the MRP project will chair the meetings.
- b. An IESO representative from the Stakeholder Engagement team will act as the facilitator for the meetings.
- c. The IESO will endeavor to provide all meeting agendas and support material one week in advance of the meeting.
- d. The IESO will take meeting notes including actionable items and their resolution. The IESO will circulate meeting summaries and materials to all MRP TAG members, where appropriate, before posting the materials publicly.

- e. The IESO will coordinate attendance through on-line meeting invitations. These invitations are intended for members, or their delegate, if required.

V. Composition of the MRP TAG

The MRP TAG will be chaired by a representative of the IESO. There will be a maximum of 15 members that will comprise a balanced representation of different market participant communities, or solution providers, that participate in or are providing services to Ontario's electricity market.

Members are expected to be committed to ensuring that the IESO has robust planning and execution of activities which will prepare market participants for the go-live of the renewed market.

The composition will place a strong preference on individuals who have experience in the testing, training and implementation of change projects.

Implementation Advisory Group members are expected to be able to commit time and resources to support the work of the MRP TAG. Expectations for members include:

- Regular attendance and active participation in scheduled meetings
- Actively provide feedback, either during meetings or in writing
- Review information/materials

The IESO may make changes to the membership to ensure a balanced representation of skills and sectors on the TAG. Decisions regarding membership will be made by the IESO through a volunteer nomination process. Delegates will be permitted, with notice sent in advance to the Chair of the TAG.

Prospective members will be asked to respond to a volunteer process through a call for members, made through the IESO Bulletin and the MRP TAG webpage.

VI. Communications

- a. Meeting materials, information and updates for the MRP TAG will be shared with stakeholders and the broader community through the MRP TAG webpage on the IESO website and in the IESO's weekly email Bulletin.
- b. The webpage will include the MRP TAG Terms of Reference, meeting agendas, formal materials and meeting notes, if applicable.
- c. Information provided through the abovementioned methods should be considered public and can be shared freely.